April 8, 2014

Dear Parent/Guardian:

You are cordially invited to attend the **Senior Recognition and Awards Ceremony** for the Western Montgomery Career & Technology Center, which will be held on Tuesday, May 20, 2014, at 7:00 P.M. in the Pottsgrove Middle School Auditorium in Pottstown, PA. Your student must report to the Middle School cafeteria no later than 6:30 P.M. Please ensure that your student arrives promptly.

Students should dress in attire appropriate for a formal recognition ceremony. Enclosed is dress code information. The dress code will also be reviewed with students prior to the ceremony; however, we are asking for your cooperation in this matter to ensure that each of the seniors will be representing him/herself, and WMCTC, to the best of his/her ability.

If you or your guests require special seating arrangements, please complete the enclosed Special Seating Request form.

As previously stated, this ceremony is designated as an **awards** and **recognition** ceremony, and does not indicate or certify the student's completion of course work at WMCTC. Students are expected to follow their high school's schedule in regards to attendance at WMCTC up until June 13, 2014 or the formal graduation date from their sending high school.

If you have any questions regarding the ceremony, please call the Western Montgomery Career & Technology Center at (610) 489-7272 ext. 208.

Thank you for your cooperation, and congratulations to you and your family for this achievement.

Sincerely,

Anthony q. Deoromo Ed.D.

Anthony A. Georeno, Ed.D. Interim Administrative Director

## Western Montgomery Career & Technology Center

Date:April 8, 2014To:All Parents/Guardians of SeniorsFrom:Western Montgomery Career & Technology CenterSubject:Senior Recognition and Awards Ceremony Dress Code

We are asking all parents to review the following information with their sons and daughters.

#### DRESS CODE:

#### Students should adhere to the following guidelines for attire:

- Business attire is expected.
  - ✓ Skirts, dresses, pant suits, dress slacks and blouses for girls
  - ✓ Dress slacks, dress shirts for boys (ties optional but encouraged)
  - ✓ Dress shoes

#### Students should not wear:

• Short skirts, spaghetti straps, revealing clothing, ripped or torn clothing, flip-flops or beach sandals, sneakers, jeans, or shorts.

The WMCTC staff will conduct an assembly with all seniors prior to the event to review the guidelines.

Thank you for your cooperation.

Please see reverse side for directions to Pottsgrove Middle School.

## Western Montgomery Career & Technology Center

### **Directions to Pottsgrove Middle School**

1351 North Hanover St. Pottstown, PA 19464

### From Spring-Ford H.S.

350 South Lewis Rd.

Royersford, PA 19468

Follow Swamp Pike from Ridge Pike in Limerick. Turn left onto 663 South. Go to second traffic light (at North End Shopping Center/Redner's) and turn Right onto Mervine St. At the end of Mervine St., turn right onto North Hanover. Pottsgrove M.S. is on the left at the top of the hill.

Note: North Hanover Street will be closed until the end of June between Oak St. and Beech St.! The directions above are a detour around construction.

### From Upper Perk H.S.

2 Walt Rd.

Pennsburg, PA 18073-1732

Turn right onto 663 South. Go to second traffic light (at North End Shopping Center/Redner's) and turn Right onto Mervine St. At the end of Mervine St., turn right onto North Hanover. Pottsgrove M.S. is on the left at the top of the hill.

Note: North Hanover Street will be closed until the end of June between Oak St. and Beech St.! The directions above are a detour around construction.

## Western Montgomery Career & Technology Center

## **Special Seating Request**



April 8, 2014

To:	Parent/Guardian
From:	Western Montgomery Career & Technology Center Senior Recognition and
	Award Ceremony Committee
Subject:	Special Seating Request

If you or someone attending the Senior Recognition Ceremony needs special seating, please complete the form below. There will not be enough room for entire families to sit in this section, so please name the individual to accompany him/her.

# This form must be returned to the WMCTC Student Services Office by May 12, 2014.

If you have any questions, please contact the Western Montgomery Career & Technology Center (610) 489-7272 ext. 208.

Student's Name

Name of Individual Requesting Special Seating

Name of Individual Accompanying Above Named